



DR. B.R. AMBEDKAR NATIONAL LAW UNIVERSITY  
STUDENTS' HANDBOOK ON CODE OF ETHICS AND  
CONDUCT

## **1. PREAMBLE**

This Students' Handbook on Code of Ethics and Conduct indicates the standard procedures and practices of the Dr. B.R. Ambedkar National Law University (hereinafter referred to as the 'University') for all students enrolled with the University. All students must know that it is incumbent upon them to abide by this Code and the rights, responsibilities including the restrictions flowing from it. That the University's endeavour by means of enforcing this Code is to pioneer and administer a student discipline process that is egalitarian, conscientious, effectual and expeditious; and providing a system which promotes student growth through individual and collective responsibility.

## **2. JURISDICTION**

2.1 The University shall have the jurisdiction over the conduct of the students associated /enrolled with the University and to take cognisance of all acts of misconduct including incidents of ragging or otherwise which may take place on the University campus or in connection with the University related activities and functions.

2.2 University may also exercise jurisdiction over conduct which occurs off-campus violating the ideal student conduct and discipline as laid down in this Policy and other regulations, as if the conduct has occurred on campus which shall include

a) Any violations of the Sexual Harassment Policy of the University against other students of the University.

b) Physical assault, threats of violence, or conduct that threatens the health or safety of any person including other students of the University;

c) Possession or use of weapons, explosives, or destructive devices off campus

d) Possession, sale, or distribution of prohibited drugs, alcohol etc.

e) Conduct which has a negative impact or constitutes a nuisance to members of the surrounding off-campus community.

The University, while determining whether or not to exercise such off-campus jurisdiction in situations enumerated hereinabove, the University shall consider the seriousness of the alleged offense, the risk of harm involved, whether the victim(s) are members of the campus community and/or whether the off campus conduct is part of a series of actions, which occurred both on, and off-campus. In such case, the University may resort to the lodging of FIR if requires so.

### **3. ETHICS AND CONDUCT**

3.1 This Code shall apply to all kinds of conduct of students that occurs on the University premises including in University sponsored activities, functions hosted by other recognized student organizations and any off-campus conduct that has or may have serious consequences or adverse impact on the University's Interests or reputation.

3.2 University believes in promoting a safe and efficient climate by enforcing behavioural standards. All students must uphold academic integrity, respect all persons and their rights and property and safety of others; etc.

3.3 All students must refrain from indulging in any and all forms of misconduct including partaking in any activity off-campus/on-campus which can affect the University's interests and reputation substantially.

#### ***3.4 VARIOUS FORMS OF MISCONDUCT***

- i. Any act of discrimination (physical or verbal conduct) based on an individual's gender, caste, race, religion or religious beliefs, colour, region, language, disability, or sexual orientation, family status etc.
- ii. Intentionally damaging or destroying University property or property of other students and/or faculty members/staff of University.
- iii. Any disruptive activity in a class room or in an event sponsored by the University
- iv. Unable to produce the identity card, issued by the University, or refusing to produce it on demand by campus security guards or any official of the University
- v. Participating in activities including organizing meetings and processions without permission from the University.
- vi. Accepting membership of any groups banned by the University/Govt. of Haryana/Government of India.
- vii. Possession, carrying or use of any weapon, ammunition, explosives, or potential weapons, fireworks, contrary to law or policy.
- viii. Unauthorized possession or use of harmful chemicals and banned drugs.
- ix. Smoking and possession of any related substances.
- x. Possessing, Consuming, distributing, selling of alcohol in the University.
- xi. Use of vehicle in campus.

- xii. Theft or unauthorized access to resources of others.
- xiii. Misbehaviour/misconduct with fellow students, Teachers, Staff, Guests during running class or in any activity of the University or otherwise.
- xiv. Engaging in disorderly, lewd, or indecent conduct, including, but not limited to, creating unreasonable noise; pushing and shoving; inciting or participating in a riot or group disruption at the University.
- xv. Interacting on behalf of the University, with media representatives or invite media persons in the campus without the permission of the University authorities.
- xvi. Audio or video recording of lectures in class rooms or actions of other students, faculty, or staff without prior permission.
- xvii. Providing audio and video clippings of any activity on the campus to media without prior permission.
- xviii. Posting derogatory comments about University/Faculty/Staff of the University on social media or indulging in any such related activities having grave ramifications on the reputation of the University.
- xix. Theft or abuse of the University property.
- xx. Damage to, or destruction of, or defacing any property of the University, or any property of others on the University premises.
- xxi. Making a video/audio recording, taking photographs, or streaming audio/video of any person in a location where the person has a reasonable expectation of privacy, without that person's knowledge and express consent.
- xxii. Indulging in any form of Harassment.
- xxiii. Accommodating unauthorised person in the University premises/Hostels, causing or colluding in the unauthorised entry of any person into the University.
- xxiv. Unauthorised strikes (in any form), *Dharnas*, group bargaining and any other form of protest leading to acts of violence and all forms of coercion such as *gheraos*, sit-ins or any variation of the same that disrupt the normal academic and administrative functioning of the University.
- xxv. Celebration of festivals inside the University in an indecent manner, playing loud music, bursting crackers, shouting, whistling and taking out procession without due permission.

- xxvi. Use of mobile phone or other devices in the class room or in any other activity of the University without prior approval.
- xxvii. Loitering in residential areas (Faculty flats/Staff flats/Guest House/Vice-Chancellor or Registrar Residence).
- xxviii. Use of unauthorised electric/electronic appliances in hostel.
- xxix. Playing loud music and having possession of music systems/speakers in hostel.
- xxx. Bringing food from Mess to room without prior permission of Hostel Authorities.
- xxxi. Misbehaviour with Mess staff.
- xxxii. Any other act not defined/covered under this code but raised as misconduct by any person and considered so by the Proctorial Board or Competent Authority.

#### **4. PUNISHMENTS**

If there is a case against a student for a possible breach of code of conduct, then Proctorial Board duly constituted by Competent Authority shall inquire into the alleged violation and accordingly recommend the action to be taken against the said student. The Board may meet with the student to ascertain the misconduct and suggest one or more of the following disciplinary actions based on the nature of misconduct.

**4.1 WARNING-** Indicating that the action of the said delinquent student was in violation of the Code and any further acts of misconduct shall result in severe disciplinary action.

**4.2 RESTRICTIONS-** Reprimanding and restricting access to various facilities on the campus for a specified period of time.

**4.3 COMMUNITY SERVICE-** For a specified period of time. However, any future misconduct along with failure to comply with any conditions imposed may lead to severe disciplinary action, including suspension or rustication.

**4.4 MONETARY PENALTY-** Any monetary penalty which may also include suspension or forfeiture of scholarship/fellowship for a specific time period.

**4.5 SUSPENSION-** A student may be suspended for a specified period of time which will entail prohibition on participating in student related activities, classes, programs etc. Additionally, the student will be forbidden to use various University facilities unless permission is obtained from the Competent Authority. In such case students

shall also vacate the hostel immediately. Consequences of suspension (Debarring in Examination etc.) shall be borne by the students.

**4.6 RESTRICTION TO APPEAR IN SEMESTER EXAMS IN FULL OR IN PART-** Student(s) may not be allowed to appear for the semester examination for one or more subjects for that particular semester.

**4.7 RUSTICATION-** Rustication of a student from the University permanently and his/her admission shall stand cancelled.

**4.8 OTHER PUNISHMENTS-** Other appropriate penalties may be imposed by the Proctorial Board either independently or in conjunction with any of the punishments listed above.

## **5 APPEAL**

5.1 If the delinquent student is aggrieved by the imposition of any of the aforementioned penalties, he/she may appeal to the Vice-Chancellor within 7 days from the infliction of said penalty.

5.2 Period mentioned above may be relaxed if Vice-Chancellor satisfied that reasonable causes are there for such delay.

5.3 The Vice-Chancellor may decide on one of the following:

- a. Accept the recommendation of the Proctorial Board and retain the punishment as recommended by the Board or modify and impose any of the punishment as stipulated in this Code which is commensurate with the gravity of the proved misconduct, Or
- b. Refer the case back to the Board for reconsideration.

5.4 Decision of the Vice-Chancellor shall be final and binding in all the cases.

5.5 The memorandum of appeal shall contain all grounds of appeal and arguments on which the appellant relies and shall not contain any disrespectful or improper language.

## **6. ANTI-RAGGING**

The University has adopted and shall act in consonance to '**UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009** (as in force for the time being with all amendments). Cases falling within the ambit of "Ragging" shall be dealt by duly constituted "Anti Ragging Committee" or Anti Ragging Squad" as the case may.

## **7. MISCONDUCT DURING UNIVERSITY EXAMINATION**

Any misconduct including use of unfair means shall be dealt under the rules and regulations already in force in the University.

## **8. MISCELLANEOUS**

8.1 All rights to amend this code shall lie with the Competent Authority on the recommendations of Proctorial Board.

8.2. In case of any dispute relating to the interpretation of any provision of this Code, interpretation given by the Proctorial Board shall be final.

8.3 The University supports a whistle blower policy that allows to maintain confidentiality of the information and the source thereof. Proctorial Board shall maintain confidentiality of the identity of an informant on a request made to it in writing or if it thinks so.

8.4 Proctorial Board duly constituted may adopt its own procedure for the conduct of inquiry or other related aspects.

8.5 All the notices inflicting punishments (Recommended by Proctorial Board and approved by the Competent Authority) shall be issued by the office of Registrar under his/her seal and signatures.

8.6 No finding, order passed or recommendations given by Proctorial Board shall be challenged on the ground of the absence of, or any error, omission or irregularity in, the conduct of inquiry, unless in the opinion of the Competent Authority, a failure of justice has in fact been occasioned thereby.

8.7 Provisions of this Code shall be in addition to, and not in derogation of, any other rules/regulations for the time being in force in the University.